



City of Malden Massachusetts

ANNUAL REPORT TO THE CITY CLERK OF THE Board of Trustees Forest Dale Cemetery BOARD/COMMISSION PURSUANT TO CITY OF MALDEN ORDINANCE 1.7

I. Preliminary Information

Name of Board or Commission:	Trustees of Cemetery
Name of Chair:	James Tuxbury
Name of Clerk:	Vincent Miraglia
No. of Members:	5
No. of meetings of Board/Commission per year:	Ten We do not meet July August.
Explain how Board/Commission has fulfilled functions in the past year:	The Board has been very aggressive in seeing that the Cemetery stays a resource for the residents of Malden, they are currently planning on installing a cremation wall for cremation urn burials, and a third road closure with 100 new in ground sites will be ready in 2015.

Please list Members' names, addresses, contact information and date of appointment and when term expires: (attach additional sheets if necessary)

NAME & ADDRESS	CONTACT INFORMATION	APPOINTED	TERM EXPIRES
James Tuxbury 111 Glen St Malden			March 1, 2017
Vincent Miraglia 40 Willard St Malden			March 1, 2018
William Settemio 4 Wellington St Malden			March 1, 2019
Daniel Grover 22A Wigglesworth Malden			March 1, 2020
Joseph Barriss 60 Gale St Malden			March 1, 2021

2. Overview of Board/Commission

Please issue a **brief** statement about the general purpose and mission of your Board/Commission: 1. To grant and Convey to such person or persons as they deem appropriate, by deed duly executed, the exclusive right of burial in any of the designated lots or subdivisions of Cemeteries under their control. 2. To pay the proceeds of any of any such sale of lots into the city Treasury. 3. To provide for the care and maintenance of all burial grounds under their control: and enter into agreement for the maintenance and care of particular graves for such amounts and under such conditions as they deem appropriate and to provide for investments of any funds so acquired.

3. REVENUE

Please list the revenue(s) coming into your Board/Commission:

NOT APPLICABLE

From City Budget	493,703
Sale of Lots and Graves	(150,000)
From Perpetual Care Int.	(90,000)
Grant Monies	N/A
Licenses/Fees	129,650
Other/	

4. EXPENDITURES

Please list the expenditures of your Board/Commission:

NOT APPLICABLE

Expenditures of Board/Commission	Explanation
Personnel Costs	\$385,883
Equipment Costs	\$10,000
Postal Costs	250.00
Leasing Costs	N/A
Other	

5. ASSETS

Please list all major assets under the control of your Board /Commission. *(This should include materials, tools, vehicles, equipment and property on hand as of 12/31/12.*

NOT APPLICABLE

Asset	Value
John Deere Gator Model 625i	\$8,000
2007 Chevrolet Dump Truck #M81095	\$12,000
2007 Chevrolet Dump Truck #M81094	\$12,000
2011 Chevrolet Pick- up #M84561	\$16,000
2008 Chevrolet Trailblazer #M81092	\$13,000
Case Extendahoe Backhoe #M13421	\$25,000
1987 Chevrolet Dump Truck #M26770	\$5,000

**SECTION 2
FACILITIES**

This Section should contain a brief summary about the physical space parameters needed for your department.

A. Facilities needed to accommodate your Department *(Estimate the amount of space that is needed for your staff, equipment, public interaction, etc. Estimate on per square foot basis)*

- a) Space needed for personnel 400
- b) Space needed for files 120
- c) Space needed for equipment 4,100
- d) Other
- e) TOTAL 4,620

6. PROGRAMS

Please list all programs under the direction of your Board/Commission. (Please detail where and how these programs originate, i.e. statutory, internal, etc.)

NOT APPLICABLE X

Program	Description
Cemeteries	Forest Dale, Salem St., Bellrock

7. CHALLENGES

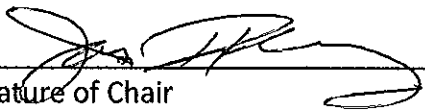
Provide a brief description of three challenges to your Board/Commission.

1.	To continue to keep the cemetery open for future burials for the residents of Malden.
2.	Plans are being discussed for road improvements.
3.	Plans are also in discussion for revitalizing the Forest Dale Cemetery pond.

8. GOALS

Describe three goals your Board/Commission has for the year ahead.

1.	To upgrade Cemetery house to its original stature when build in the late 1800's.
2.	To upgrade the computer system giving residents on line access to burial information and create a place in system where residents can memorialize their loved ones.
3.	Establish a program to replace the diseased trees that were removed



Signature of Chair

Date: April 29, 2015