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DRAFT

Meeting Minutes of Open Space Plan and Recreation Plan Update Committee
John & Christina Markey Community Center (“Senior Center”)
7 Washington Street, Malden
September 14, 2017

Committee Members in Attendance

✓	Deborah A. Burke	Chairman
✓	Andrea Antonucci arrived at 6:18 p.m.	Youth Soccer
ABSENT	Brian Creamer	Walkability
✓	Brian DeLacey	Resident
ABSENT	Jason Hamelin	Resident
✓	Bob Knox	Dir. Public Works
✓	Joe Levine	Rec. Dept. Coordinator
✓	Barbara Murphy	Ward Councillor
✓	Michelle Romero	City Planner
ABSENT	Bob Rotondi	Babe Ruth League
✓	Marie Shea	Challenger League
✓	Prisco Tammaro	Mayor’s designee
✓	Steve Winslow	Bike to Sea

Also in Attendance:

✓	Maria Luise Ex-Officio	Mayor’s Designee
✓	Cynthia Wall	Consultant
✓	Ralph Willmer	Consultant

MINUTES

- **Meeting called to order at 6 pm.**
- **Approval of Minutes:** On a motion made by Brian DeLacey and seconded by Michelle Romero, the minutes of the June 19, 2017 meeting were approved on a vote of 7-0.
- **MAPC Update on ADA Assessment of Parks:** Cynthia Wall, MAPC consultant, advised the committee that 25 percent of the ADA assessment of city-owned open spaces was completed on September 13, 2017 with the assistance of City Engineer Yem Lip and DPW Director and Committee Member Bob Knox. Mr. Lip will complete the assignment over the next several days using the 9-page state approved checklist provided by Ms. Wall. This assessment, she said, will guide future decisions about ADA improvements at existing facilities.

Board of Directors

Robert D. Rotondi, *Chairman* | Albert N. Spadafora | Michael Williams | Robert K. Foley | Amanda M. Linehan

- **Review of Draft Open Space Plan:** Several members had suggested edits for the document which will be incorporated, these included: (1) The City should develop a facilities master plan which would include the inventory, number of facilities and usage demand at each; (2) the City should form an Open Space and Recreation Citizens Advisory Committee; (3) increase the size of the graphics throughout the document for better readability; (4) once finalized and approved there should be a digital copy of the document as well as bound copies in a variety of locations including the Mayor's Office, City Council Office, City Clerk's Office, Library, Senior Center, City Planner's Office and Malden Redevelopment Authority; (5) — reference in the draft plan that the Bike Path is not protected open space; (6) add the goal of creating an entertainment plaza to the document; and (7) add a description of the Malden Recreation Department.

During this portion of the meeting, the Committee discussed making the draft document available for public inspection at the Malden Redevelopment Authority offices at 17 Pleasant Street, Third Floor, and advertising this on the Open Space link on the City of Malden website. Once in final form it will be available through the website in an electronic format. Ms. Wall and Mr. Willmer from MAPC who also attended this meeting spoke about the approval process for the plan. They advised that the plan will require letters of support from both the Mayor and the Planning Board as part of the submission packet in hard copy form to The Massachusetts Executive Office of Energy and Environmental Affairs, Division of Conservation Services (DCS). Once submitted the turnaround time for comments on the plan, they say, averages approximately 30 days.

On a motion made by Steve Winslow and seconded by Brian DeLacey, the Committee voted to approve forwarding the Open Space Plan, once all the changes discussed at tonight's meeting are incorporated therein, to the Mayor and Planning Board for the required letters of support and to the City Council for informational purposes. This document will serve as a seven year outlook for the City. The vote on this motion was unanimous.

Next meeting: The date of the next meeting will occur sometime after DCS provides written comments on Malden's Open Space Plan. On a motion made by Bob Knox and seconded by Joe Levine, the meeting adjourned at 7:44 p.m.