Meeting Minutes- APPROVED

Committee Members in Attendance: J. Orsino (Chair), K. Antonucci (Treasurer), L. Sulda,, C. Layne, K. Kaba
Committee Members Absent:
Committee Members Late: F. Molis (Vice Chair) & R. DiMarco, I. Babitskaya

Guests: John McNaught, City Attorney

Meeting Call to Order: Orsino called meeting to order @ 5:04pm. This was a remote meeting via zoom, recorded on facebook live & Youtube https://www.youtube.com/watch?v=R45E1jiQltw&fbclid=IwAR0jPNxxD2jpuJo4BLu-GBrx4KHejT8TOgsQPYTArg2lSEHpoOUOYT156dM

Orsino read Governor’s Remote Meeting Notice Statement

~Review and Approval of March 10, 2020 Meeting Minutes: Molis moved to accept Antonucci seconded. All approved

Review of March 24, 2020 OML Complaints from Kathleen Sullivan

~J. McNaught spoke re: K. Sullivan’s OML Complaint. McNaught stressed the importance of CPC minutes and recording and reflecting public comments clearly. Response to Sullivan’s second complaint is due within 14 days from April 13, 2020.

~First complaint filed 12/15/19: CPC minutes from past meetings were requested by complainant and never delivered; Case closed by Attorney General’s office on March 24, 2020 and dismissed as untimely

~Second complaint 3/24/2020: inaccuracies in minutes submitted to complainant.
McNaught read through correspondence received from complainant re: Public Hearing attendees and their recollections of the March 27, 2019 public hearing and reviewed complainants demands. McNaught stated that CPC is an independent public body and is not under control, direction or orders of the City Council or Mayor and has jurisdiction conferred by ordinance and statute and officially serves as advisory body. CPC is obligated to comply with the Open Meeting Law. The CPC is only obligated to vote to amend the March 27, 2019 Public Hearing minutes to more accurately represent the public comments.

McNaught recommended CPC vote on amending the March 27, 2019 Public Hearing minutes with the following items:

1. Updating CPC member attendance to include A. Tse
2. Remove F. Molis from “in attendance” to “absent”
3. Include reference to Lilia Haddouche’s comment
4. Include John Saia’s email correspondence

Molis asked if he should abstain from voting to amend the minutes since he wasn’t in attendance at the Public Hearing. McNaught confirmed he can vote.

Antonucci asked if A. Tse was definitely on the committee or a resident attendee. Orsino confirmed A. Tse was a member of CPC at that time.

Di Marco moved to remove Molis from meeting minutes; Antonucci seconded. All approved

DiMarco moved to amend minutes to include A Tse; Layne seconded. All approved

Sulda moved to amend minutes to reflect that Lilia Haddouche, mother of a Salemwood kindergarten student, spoke out against the use of artificial turf at Roosevelt Park and spoke about her daughter’s past medical issues and how being in contact with artificial turf on a daily basis would be harmful to her health. Antonucci seconded. All approved

Antonucci moved to include J. Saia’s email. Kaba seconded. All approved

Antonucci moved to have City’s Legal Dept respond to complainant. Molis seconded. All approved

Committee discussed the MRA’s proposal for Housing Assistance.

Sulda mentioned the need for proper application process to be adhered to per State CPA guidelines

DiMarco under current circumstances and due to urgency of project, CPC should consider the MRA’s proposal as a pre app

Molis emphasized the importance and urgency of the project, but also mentioned the necessity of receiving an application

Orsino asked the committee to bring up any pertinent questions re: proposal immediately so we get a complete application and there is no missing information necessary to make a decision

Antonucci asked about what entity will be managing the program. Sulda and Kaba agreed. Need to know which housing coalition will administer program
Discussion around length of program. CPC can approve first round of funding and if necessary Applicant can send in another application to extend the program.

**Action Item:** CPC to ask Council President Sica how recommendations for projects will be presented to Council during the Covid 19 Lockdown

Antonucci moved to have MRA submit official application. Kabab seconded. All approved

~MRA Rental Application due by April 17, 2020 for immediate review.

Antonucci moved to empower Chair Orsino to work with MRA regarding any questions they may have about what to include in application. Sulda seconded. All approved

Discussion around rescheduling the Public Hearing Orsino confirmed a Public Hearing can be held via Zoom.

DiMarco moved to hold Public Hearing for all FY2020 projects May 1, 2020 @ 6pm via Zoom. Molis Seconded. All approved

~Orsino shared chart of all current approved projects and funding requests

Next CPC meeting scheduled for April 22 @ 5pm. MRA applicant to be invited

Review of Treasurer’s Report/Budget.

~Discussion around the importance of tracking progress of projects.

**Action Item:** CPC to create formal process to track progress

DiMarco moved to approve invoices as laid out by Antonucci. Kaba seconded. All approved with Babistkaya abstaining from Roosevelt Field invoice approval only.

Layne moved to approve Treasurer’s report. Molis seconded. All approved.

7:02pm DiMarco moved to close meeting. Molis seconded