

Meeting called to order at 6:07pm.

1. **Roll Call of Committee Members:** Jackie Ecker, Patrick Fitzgerald, Bruce Friedman, (Jessica Hall joined at 6:14pm) (Revised guidance prohibits in-person meetings-meeting conducted via Zoom)

2. **Approval of Minutes for February 25, 2021 Meeting**

The meeting minutes were unanimously approved as submitted.

3. **DESE Tiered Focus Monitoring – Parent Orientation**

Erin VandeVeer is from the Department of Secondary Education and is the Chair of the Malden review. Erin began with a video on tiered Focused Monitoring (found on YouTube- <https://www.doe.mass.edu/psm/parents/default.html>) that is shown at every parent orientation across the Commonwealth. For further questions on the video and/or the process, Erin provided her email address: erin.vandever@mass.gov Also provided was the email and phone number for the Malden PRS Specialist, Rhonda Mojkowski Rhonda.mojkowski@mass.gov 1-781-338-3714 The link to the Parent Page is: <https://www.doe.mass.edu/psm/parents/default.html>

Erin then opened the floor for comment and items discussed included: preparing for review (just before April vacation on site) previously reported non-compliance, problem resolution services, explain what PRS (link: <https://www.doe.mass.edu/prs/>) does exactly, criteria looked at for systemic non-compliance, what is the timeframe for a complaint being addressed, will actual individual student records be reviewed, would the tiered monitoring system take into consideration Covid-related issues (such as compensatory services) to check for systemic issues/misalignments, will the physical storage/filing of student records in Malden Public Schools be looked at/checked on, looking in paper vs. electronic records for reviews-are there trends where electronic vs. paper are more/less compliant, parent interviews are part of the process-would staff interviews be considered, section 504 does not fall under these reviews but do you look at those records, review is only happening on IEPs and not 504s, review process (records reviewed first, then scheduled interviews, then any additional interviews), are sufficient organizational/staffing structures reviewed, what behavioral interventions are reviewed (discipline and/or social/emotional curriculum), review of the source of the email addresses for the survey (from the district), what efforts are made to engage families that do not use email, interview requests, and multiple sets of survey requests for multiple special education student households.

4. **Public Comment**

Patrick opened the floor for public comment and items discussed included: has SEPAC talked more about how to get the word about promoting SEPAC meetings and other parent information out, “peek of the week” or weekly publication in schools that talks about students that may benefit or require evaluation or special education services, issues with Chairperson at Forestdale, option for an online place for parents/guardians/caregivers to get together to talk, vent, bounce ideas off of one another. (If interested please contact the PAC@maldensepac.org)

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5. Next Meeting is April 29, 2021 at 6pm

6. Adjournment: The meeting adjourned at 7:23pm

Respectfully Submitted,

Jessica L. Hall, Clerk