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**Macdonald Stadium Meeting Minutes
Tuesday, August 30, 2016 at 6:00 PM**

- 1. Roll Call of Committee Members:** Kathleen Manning Hall, Edward Lombardi, Charlie Conefrey, Joe Levine and Laura Perez were in attendance. A quorum was sufficient to conduct business.
- 2. Introduction and welcome of new Committee Member:** All members introduced and welcomed New Athletic Director Charlie Conefrey to the Stadium Commission.
- 3. Review and Approval of August 9, 2016 Minutes:** Joe Levine motioned to accept the minutes of August 9, 2016, seconded by Kathleen Manning Hall. All in favor, motion passes unanimously.
- 4. Malden Recreation will be issuing the permits for the Malden Parks. A copy of the proposed hand book will be submitted to the Stadium Commission for review and approval of the fee structure.** – The Commission continues to await further direction from the Legal Department and Maria Luise to determine if we can move forward with this vote.
- 5. Staffing and crowd control during home games – Recommendation for ancillary help –** Discussion ensued about the concerns surrounding the large crowds and who would be better suited to manage the crowds. A recommendation would be to increase police presence and looking back at the records to understand what games needs to be our focus points. Joseph Levine and Charlie Conefrey will work together to ensure proper staffing and police presence is available during the games to put the City in a better position to manage the larger crowds.
- 6. Review Applications for use of Stadium- Fall Season:** No applications submitted for review.
- 7. Financial Report:** Reviewed by the Commission and discussion ensued about Stadium advertising and what can be done to promote more businesses to participate. Billboard contract has expired and conversation with the Controller will be initiated by Kathleen Manning Hall to understand if the billboard must be put out to bid. Additionally, conversation ensued about improving our advertising initiatives and what can be done

to motivate and incentivize volunteers to assist in the marketing to advertise at the Stadium.

8. New Business

- a. **Election of new Stadium Commission Chair.** Motion by Joe Levine to nominate Kathleen Manning Hall to serve as Chair of the Stadium Commission, seconded by Ted Lombardi. All in favor, motion passes unanimously.
- b. **Moving Torbert Macdonald Memorial Stone from City Hall Plaza to Macdonald Stadium:** Discussion ensued to update the new Commission members about the Congressman Torbert Macdonald Memorial Stone located on City Hall plaza that must be moved due to the impending demolition of City Hall. Kathleen advised as to previous discussions with Laurie Macdonald, former Stadium Commission member and daughter of the late Congressman Torbert Macdonald and her request on behalf of the Macdonald family that the Torbert Macdonald Memorial Stone be relocated to another location, preferably to Macdonald Stadium. Kathleen and Joe will determine best location, either along the fence on Rt. 60 or alongside the memorial stone of Torbert's father, John "Jack" Macdonald for whom the Stadium is named. The Commission agreed to hold the rededication ceremony prior to the varsity home game on Friday, September 16th. Elected and City Officials, the Stadium Commission, the Macdonald Family and the public will be invited. Motion by Kathleen Manning Hall to approve relocation of the Torbert Macdonald Memorial Stone to Macdonald Stadium, seconded by Joe Levine. All in favor, motion passes unanimously.
- c. **Malden Pop Warner has requested that they run home game concession stand – Discussion needs to include the Athletic Director.** Principal Lombardi and the Athletic Director Charlie Conefrey discussed the request and agreed that the concession stand should be run by the Malden High School classes and the class advisor must be present. Joseph Levine motioned to have MHS run the concession stand for all MHS sporting events at Macdonald Stadium and for Malden Pop Warner to run the concession stand on the September 2nd jamboree at Macdonald Stadium. Motion was seconded by Principal Lombardi. All in favor, motion passes unanimously.

9. Next Meeting: October 11, 2016 @ 6 PM in the Mayor's Office Conference room at 17 Pleasant Street.

Motion to adjourn at 7:05 PM by Joe Levine and seconded by Charlie Conefrey. All in favor, meeting adjourned.