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Gary Christenson, Mayor

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**Macdonald Stadium Meeting Minutes
Tuesday, February 7, 2017 at 6PM**

- 1. Roll Call of Committee Members:** Kathleen Manning Hall, Charlie Conefrey, Joe Levine, Rick Caceda and Laura Perez were in attendance. A quorum was sufficient to conduct business.
- 2. Review and Approval of August 30, 2016 Minutes:** Joe Levine motioned to accept the minutes of August 30, 2016, pending any issues or changes; if there are none the minutes stand, seconded by Charlie Conefrey. All in favor, motion passes unanimously.
- 3. Malden Recreation will be issuing the permits for the Malden Parks. A copy of the proposed hand book will be submitted to the Stadium Commission for review and approval of the fee structure.** Feedback was provided by the Legal Department and some edits were made to the document. The Commission continues to await further direction from the Legal Department and Maria Luise to determine if we can move forward with this vote.
- 4. Review Applications for use of Stadium- Spring Season:** Charlie Conefrey provided the Malden High School schedule for the season. Laura Perez will apply the request to the reservation software and will review the requests of other groups who have requested rental space. A calendar for review and approval will be made available for the next Stadium Commission meeting. Some of the requests include events from Northshore Flag Football hosting James White Football Camp and American Football without Barriers Breno Giacomini Annual Football Camp.
- 5. Financial Report:** All fees for the past season have been collected except for Malden Pop Warner. The Malden Recreation Disbursement award money is usually used by Malden Pop Warner to cover the season's expense.
- 6. New Business:** Doctor's Express would like to extend advertising contract on the back of the scoreboard. Stadium Commission will extend the contract for one year beginning on January 1, 2017 and ending December 31, 2017. A proposal of \$6,500 for the year will be communicated by Laura Perez to Doctor's Express and an update will be provided next meeting. Rick Caceda motioned to approve the extension of Doctor's Express contract by one year and propose \$6,500 in fees. All in favor, motion passes unanimously.

7. **Request of Stadium Commission to reduce the fees for Malden Youth groups:** Current rate for Malden Youth groups is \$50 per hour. Conversation ensued about the need to reevaluate the rates and compare with the fees received by neighboring cities. An option discussed was whether to allow groups to purchase equipment and paint for lines at a reduced season rate. Further conversation prompted consideration of reviewing all rates. The current rates were established in 2012 and do not include fees for lighting, which is costly. Rick Caceda motioned to keep the current rate for Malden Youth groups at \$50 until further review of the rates is completed, seconded by Charlie Conefrey. All in favor, motion passed unanimously.
8. **Next Meeting:** April 11, 2017 @ 6 PM in the Mayor's Office Conference room at 17 Pleasant Street.

Motion to adjourn at 7:05 PM by Joe Levine and seconded by Charlie Conefrey. All in favor, meeting adjourned.