



Gary Christenson, Mayor

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Municipal Building Committee – City Hall Redevelopment
Mayor's Office Conference Room, 17 Pleasant Street, 4th Floor
Tuesday, August 28, 2018 at 4 PM

Committee Members in Attendance			Others in attendance		
✓	Gary Christenson, Chair	Mayor	✓	Nelson Miller	Bldg. Commissioner
✓	Ron Hogan	Mayor's Appt.	✓	Mike Carroll	Hill Int. (OPM)
✓	Debbie Burke	Mayor's Appt.	ABSENT	Andy Felix	Hill Int.
✓	Eric Rubin	Pub. Facilities Dir.	ABSENT	Joe Naughton	Hill Int.
✓	Barbara Murphy	2016 Council Pres.	ABSENT	Joe Marshall	Flansburgh (Architect)
	Craig Spadafora	Council Pres. Appt.	✓	Jorge Cruz	Flansburgh
✓	Ryan O'Malley	Ward 4 Councillor	✓	Brian Hores	Flansburgh
✓	Kathleen Manning Hall	Clerk <i>Non-voting mem.</i>	ABSENT	Bruce Danzer	Lab[3.2] (Int. Designer)
			ABSENT	Debbie DeMaria	City Council
			✓	Chris Webb	BOH
			✓	Anthony Rodrigues	IT

MINUTES

1. **Roll Call of Committee members.** Meeting called to order at 4:03 PM. Clerk called the roll and there was a sufficient quorum.
2. **Review and Approval of August 14, 2018 Minutes.** *Motion by Ron Hogan to approve the Minutes of August 14, 2018, seconded by Eric Rubin. Minutes of August 14, 2018 were approved unanimously.*
3. **Schedule Updates.** Nelson Miller and Ron Hogan have begun regularly meeting with JAG to ensure timely progress to completing our space. The dialog has been productive - they are working to make up the lost time.
4. **Continued Discussion on Design Development.** At the last meeting the Committee provided architects recommendations to layout.
 - a. **Second Floor – Service Counters:** blue glass panels were shown surrounding counter windows, with inserts of clear glass and walnut wood doors. Committee did not like the blue glass around the transition windows and prefer the clear glass with perhaps a blue countertop at the service areas. The Committee is aiming for a look and feel that won't appear dated in 30 years. Discussions about

width and depth of service windows in departments which will all be handicapped accessible.

- b. **Council Chamber** – Western Hemlock wood (light shade) will be installed on the walls on inside of chamber with fritted glass in between wood panels. Exterior wood is Eucalyptus (dark shade). There is a proposal to Hill for IT equipment (sound and presentation) in the Council Chamber.

5. **New Business.** No new business.

6. **Next Steps.** Hill and Flansburgh are on schedule to send out documents to cost estimators on Friday August 31st which will be due back September 14th. Next step will be for the Committee to review costs.

7. **Next two Meetings:**

- a. Tuesday, September 11, 2018 at 4 PM at the Senior Center Cafeteria, 7 Washington Street.
- b. Tuesday, September 25, 2018 at 4 PM at the Mayor’s Office, 17 Pleasant Street, 4th Floor.

Motion to adjourn at 4:48 PM by Ron Hogan and seconded by Eric Rubin. All in favor, meeting adjourned.