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Municipal Building Committee – City Hall Redevelopment
Senior Center Cafeteria, 7 Washington Street, Malden, MA
Tuesday, July 24, 2018 at 4:00 PM

Committee Members in Attendance			Others in attendance		
ABSENT	Gary Christenson, Chair	Mayor	✓	Nelson Miller	Bldg. Commissioner
✓	Ron Hogan	Mayor's Appt.	ABSENT	Mike Carroll	Hill Int. (OPM)
✓	Debbie Burke	Mayor's Appt.	✓	Andy Felix	Hill Int.
✓	Eric Rubin	Pub. Facilities Dir.	ABSENT	Joe Naughton	Hill Int.
✓	Barbara Murphy	2016 Council Pres.	ABSENT	Joe Marshall	Flansburgh (Architect)
✓	Craig Spadafora	Council Pres. Appt.	✓	Jorge Cruz	Flansburgh
✓	Ryan O'Malley	Ward 4 Councillor	✓	Brian Hores	Flansburgh
ABSENT	Kathleen Manning Hall	Clerk <i>Non-voting mem.</i>	✓	Bruce Danzer	Lab[3.2] (Int. Designer)
			ABSENT	Debbie DeMaria	City Council

MINUTES

- 1. Roll Call of Committee members.** Meeting called to order at 4:10 PM. Clerk called the roll and there was a sufficient quorum.
- 2. Review and Approval of July 10, 2018 Minutes.** *Motion by Ron Hogan to approve the Minutes of July 10, 2018, seconded by Eric Rubin, with Barbara Murphy abstaining. Minutes of July 10 were approved unanimously.*
- 3. Schedule Updates.** Project continues to be on track to the revised schedule for turnover of the core and shell. The team meets biweekly with Jefferson and Callahan to discuss schedule and keep the lines of communication open.
- 4. Continued Discussion on Design Development.** Architect presented a floor by floor walk through of materials, with physical samples of each floor/area supported by graphics. The committee spent quite a bit of time understanding each space. There is still some uncertainty about the light tone of the wood proposed for the council chamber and related areas, as well as some questions about the proposed colored glass that would border each department on the hallway side. The architect will mock up some visuals to help with decision making on both of these issues. There was some discussion about whether an alternative flooring surface was called for in the Mayor's conference room.

Most felt like carpet was still appropriate. The Committee asked that the architect propose some ways to soften up the halls given all the hard materials present.

5. **New Business.** Bills were presented for payment to Hill for services rendered to date. Bills in the amount of \$4,840, \$9,365, \$4,742.50, \$4,827.50 and \$16,760 were approved with motion made by Eric Rubin and seconded by Barbara Murphy.
6. **Next Steps.** Architects continue to refine the design to get more accurate pricing.
7. **Next Meeting:** August 14, 2018 at 4:00 PM in the Mayor's Office Conference Room.

Motion to adjourn at 5:26 PM by Eric Rubin and seconded by Debbie Burke. All in favor, meeting adjourned.