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Gary Christenson, Mayor

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Municipal Building Committee – City Hall Redevelopment
Mayor's Office Conference Room, 17 Pleasant Street, 4th Floor
Tuesday, May 22, 2018 at 3:30 PM

| Committee Members in Attendance | | | Others in attendance | | |
|---------------------------------|-------------------------|------------------------------|----------------------|----------------|--------------------------|
| ABSENT | Gary Christenson, Chair | Mayor | ✓ | Nelson Miller | Bldg. Commissioner |
| ✓ | Ron Hogan | Mayor's Appt. | ABSENT | Mike Carroll | Hill Int. (OPM) |
| ABSENT | Debbie Burke | Mayor's Appt. | ✓ | Andy Felix | Hill Int. |
| ✓ | Eric Rubin | Pub. Facilities Dir. | ABSENT | Joe Naughton | Hill Int. |
| ✓ | Barbara Murphy | 2016 Council Pres. | ✓ | Joe Marshall | Flansburgh (Architect) |
| ✓ | Craig Spadafora | Council Pres. Appt. | ✓ | Jorge Cruz | Flansburgh |
| ✓ | Ryan O'Malley | Ward 4 Councillor | ✓ | Brian Hores | Flansburgh |
| ✓ | Kathleen Manning Hall | Clerk <i>Non-voting mem.</i> | ✓ | Bruce Danzer | Lab[3.2] (Int. Designer) |
| | | | ✓ | Debbie DeMaria | City Council |

MINUTES

1. **Roll Call of Committee members.** Meeting called to order at 3:30 PM. Clerk called the roll and there was a sufficient quorum. *Mayor had a family emergency and asked Ron Hogan to serve as Chair.*
2. **Review and Approval of May 15, 2018 Minutes.** *Motion by Eric Rubin to approve the Minutes of May 15, 2018, seconded by Barbara Murphy. Minutes of May 15, 2018 were approved unanimously.*
3. **Schedule Updates.** Department Heads are currently being scheduled to meet with Interior Designers to discuss layouts.
4. **Continued Discussion on Design Development.**
 - a. **2nd Floor** – Removed the shared copy rooms. Each department has its own copier. Reconfigured the MRA space.
 - b. **3rd floor** – No changes.
 - c. **4th Floor** - Law office and City Council spaces were swapped. Discussion as to the benefit of the conference room being accessible to both departments. Change layout to make compliance office space into the storage lockers, and create cubicle space for compliance where lockers were. Create the City Council President's office to be more of a swing space that serves as a meeting space.
 - d. **5th Floor** – storage area for fitness room was added.

- e. **1st Floor** –Three options were shown depicting alternative layouts for the Council Chamber. Lengthy discussion ensued as to the merits of each. Architects will combine elements from Options A and C to create another scheme.

5. New Business. Nor new business.

6. Next Steps. Architects will incorporate the changes as discussed and will send revised layout to Committee.

7. Next Meeting: May 31, 2018 at 4:30 PM.

Motion to adjourn at 4:48 PM by Eric Rubin and seconded by Barbara Murphy. All in favor, meeting adjourned.