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Gary Christenson, Mayor

CITY CLERK'S OFFICE  
MALDEN, MASS.

Municipal Building Committee – City Hall Redevelopment  
Mayor's Office Conference Room, 17 Pleasant Street, 4<sup>th</sup> Floor  
Tuesday, May 22, 2018 at 3:30 PM

Committee Members in Attendance			Others in attendance		
ABSENT	Gary Christenson, Chair	Mayor	✓	Nelson Miller	Bldg. Commissioner
✓	Ron Hogan	Mayor's Appt.	ABSENT	Mike Carroll	Hill Int. (OPM)
ABSENT	Debbie Burke	Mayor's Appt.	✓	Andy Felix	Hill Int.
✓	Eric Rubin	Pub. Facilities Dir.	ABSENT	Joe Naughton	Hill Int.
✓	Barbara Murphy	2016 Council Pres.	✓	Joe Marshall	Flansburgh (Architect)
✓	Craig Spadafora	Council Pres. Appt.	✓	Jorge Cruz	Flansburgh
✓	Ryan O'Malley	Ward 4 Councillor	✓	Brian Hores	Flansburgh
✓	Kathleen Manning Hall	Clerk <i>Non-voting mem.</i>	✓	Bruce Danzer	Lab[3.2] (Int. Designer)
			✓	Debbie DeMaria	City Council

## MINUTES

1. **Roll Call of Committee members.** Meeting called to order at 3:30 PM. Clerk called the roll and there was a sufficient quorum. *Mayor had a family emergency and asked Ron Hogan to serve as Chair.*
2. **Review and Approval of May 15, 2018 Minutes.** *Motion by Eric Rubin to approve the Minutes of May 15, 2018, seconded by Barbara Murphy. Minutes of May 15, 2018 were approved unanimously.*
3. **Schedule Updates.** Department Heads are currently being scheduled to meet with Interior Designers to discuss layouts.
4. **Continued Discussion on Design Development.**
  - a. **2<sup>nd</sup> Floor** – Removed the shared copy rooms. Each department has its own copier. Reconfigured the MRA space.
  - b. **3<sup>rd</sup> floor** – No changes.
  - c. **4<sup>th</sup> Floor** - Law office and City Council spaces were swapped. Discussion as to the benefit of the conference room being accessible to both departments. Change layout to make compliance office space into the storage lockers, and create cubicle space for compliance where lockers were. Create the City Council President's office to be more of a swing space that serves as a meeting space.
  - d. **5<sup>th</sup> Floor** – storage area for fitness room was added.

- e. **1<sup>st</sup> Floor** –Three options were shown depicting alternative layouts for the Council Chamber. Lengthy discussion ensued as to the merits of each. Architects will combine elements from Options A and C to create another scheme.

**5. New Business.** Nor new business.

**6. Next Steps.** Architects will incorporate the changes as discussed and will send revised layout to Committee.

**7. Next Meeting:** May 31, 2018 at 4:30 PM.

Motion to adjourn at 4:48 PM by Eric Rubin and seconded by Barbara Murphy. All in favor, meeting adjourned.