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Meeting Minutes  
Meeting of Human Rights and Fair Housing Commission  
493 Main St. 1st Floor, Malden, MA 02148  
May 31, 2018  
6:00 PM

**Committee Members in Attendance/Absent**

✓	Steve Finn	Housing Rep.
✓	Jeff Gentry	Chamber of Commerce Rep.
✓	Karen Lynch	Elder Services Rep.
AB	Richard Petraglia	Mayor's Resident Member
✓	Susan Thomson	City Council Resident Member
✓	Paul Weston	Natl. Assoc. Realtors Rep.
	VACANCY	

**GUEST:**

**MINUTES**

1. **May 31<sup>st</sup> Meeting** was called to order by Chairwoman Thomson (CT) at 6:09 PM. Quorum sufficient to conduct business. Minutes of the March 29<sup>th</sup> and April 26<sup>th</sup> meeting were accepted unanimously as written. Motion by Commissioner Finn, second by Commissioner Weston.
2. **New Business** – There have been two (2) potential complaints which may be filed with the Commission. These inquiries came in through the email account from the website. Discussion ensued and follow-up was assigned to Commissioners. Secretary Lynch will check email and delivered mail as frequently as possible.
3. **Old Business**
  - a. **Status of Ordinance and Disability Commission** - CT distributed copies to members of the final versions of the enabling language for the Human Rights/Fair Housing Commission and Commission on Disabilities ordinances.  
The HR/FH Commission still currently has two vacancies and some members ' terms have expired.

- b. **IT Issues** – CG reported that the email issues have been resolved. He will work with IT to post our names, Mission Statement, and a downloadable Complaint Form on our webpage. As the webpage is the face of the Commission it is a priority.
- c. **Bylaws** - CT and CF revised the Bylaws based on the new enabling ordinance. The draft of the bylaws was distributed to the Commission members. The Commissioners will review and make changes, if necessary, to report at the next meeting (June). Commissioners will distribute any changes to bylaws to all Commissioners via Secretary Lynch.

Any complaints received by this Commission related to Disabilities or Housing will be referred to the Malden ADA Officer Maria Luise as per ordinance.

- 4. **Next Meeting Date.** Next meeting of the Commission will be at 6:00 p.m. June 28th at 493 Main Street, First Floor, Malden, MA 02148.
- 5. Meeting Adjourned at 7:18 PM. Motion was made by Commissioner Lynch and seconded by Commissioner Weston.

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Respectfully submitted by,  
Karen Lynch, Secretary