

City of Malden



110 Pleasant Street
Malden, MA 02148

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CITY CLERK'S OFFICE
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Energy Efficiency Commission

Minutes of August 13th, 2018

The Energy Efficiency meeting duly called in accordance with the City of Malden Ordinance and its by-laws was held in the John and Christina Markey Senior Community Center, 7 Washington Street, Malden on Monday evening, Sept. 17th, 2018 at 6:00 p.m.

- **Meeting to Discuss**
 - Review of minutes from previous meeting
 - Updates to Unfinish Business
 - New Business

- **Attendee Names**
 - David Camell, Stacy VanDeveer, Eric Rubin, Josh Ward-Smith, Stacy Hamel, Molly Pidgeon

- **Attendees Not Present**
 - Allyson Pardek

Approval of Previous Meeting Minutes

- Committee reviewed and approved meeting minutes for meetings held on 5/14/18 and 6/11/18

Reports

- N/A

Unfinished Business

- Honeywell Performance Program next steps:
 - Honeywell Performance Contract is under finance review
- Investigate 2016/2017 Greenhouse Gas emissions inventory/estimate for the Malden City government to determine baseline to track progress, set benchmarks and document Greenhouse

Gas reductions that are a result of the City of Malden green investments and 2050 NetZero/Climate Action Pledge.

- Media presence to promote EEC Green Initiatives and Achievements – Committee discussed the need to update the EEC Board & Commission page on City of Malden website
 - Update Links, list new members, add links to press releases and visuals/charts to highlight goals & achievements in energy reductions/emissions
- Progress toward part-time energy manager & grants administrator – Committee is exploring roles/responsibilities of an Energy Consultant. Committee to invite potential candidate(s) to next meeting to discuss opportunities and scope of services.
 - Committee to write proposal and submit to city by end of October-beginning of November 2018
 - Committee reviewed Todd Isherwood, Energy Consultant Bio and scope of services
- Committee discussed the desire to change the committee name to “Energy and Sustainability Commission” to better align with goals and overall sustainability efforts of the City of Malden
- Energy Efficiency Report 2018
 - Committee to collect metrics on city fleet (gas), city building energy usage (gas and electric) and street light usage

Motions

- Motion to direct Eric Rubin to develop preliminary scope of work for energy services, which will include soliciting and obtaining grants, completion of Green Community required documentation, and outlining of energy committee achievements to date. Further direct Eric Rubin & Molly Pidgeon to send to Susan Grimes McFee (Spark) and Todd Isherwood (Green Project Manager) with goal of a detailed agreement by early October. Goal is to limit fee to what is feasible within FY2019 budget.
 - Motion by VanDeveer, seconded by Pidgeon. Passes unanimously.
- Motion to create EEC Facebook page to highlight and promote committee’s green initiatives and achievements
 - Motion by Pidgeon, seconded by VanDeveer. Passes unanimously
- Motion to approve meeting minutes from meetings held on 5/14/18 and 6/11/18
 - Motion by Hamel, seconded by Ward-Smith. Passes unanimously

New Business

- Committee discussed goals and rough timeline to submit Sustainability Manager position proposal to city council

Announcements

NA


Other Business

Energy Efficiency Commission goals/priorities for 2018:

- Strategies for new energy projects
- Progress on fleet management, and fuel & cost efficiency gains. – (Ongoing investment) Need plan of attack, how do we start?
- Greenhouse Inventory/emissions estimate for 2016 or 2017, to allow us to track progress. – (Requirement of Green Communities?)
- Continuing investment & improvement in the Bike Path (and increased commuting and recreational use of the path) (lighting, safety, signage, aesthetics, etc.) – (Complete Streets Program)
- Progress toward more Generation of Renewable Energy in Malden
- Progress on energy-related public services (solar trash collection, consumer and citizen information, energy audits, etc.)

Adjournment

RESPECTFULLY SUBMITTED


BY MOLLY PIDGEON, CLERK