

CPC Meeting  
18-11 Meeting Minutes  
August 14, 2018

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Attendees: Inna Babitskaya, Becky Loring, Frank Molis, Julie Orsino, Anna Tse  
Late: Lisa Sulda  
Absent: Ken Antonucci, Roberto DiMarco, Ted Louis-Jacques

CITY CLERK'S OFFICE  
MALDEN, MASS.

Meeting called to order 7:00 PM

1. P/T CPC Administrator Update
  - a. Marlies is officially on board! And she has an office in the Senior Center.
2. Meeting Minutes
  - a. 7/10/2018, 18-10 Meeting Minutes: Motion by Member Molis to approve the minutes, 2nd by Member Tse.
3. Old Business
  - a. Member Orsino learned that the Public Works Commission has Care & Control of the Parks. She will attend their next meeting and let them know about the CPC and how they might be involved. Note: when applicants consider who should be responsible for an application, it depends on who the check should be made out to.
  - b. Member Antonucci is meeting with Malden Controller next week. Also meeting with Stuart Saginor at CPA next week. It may be beneficial for another member of the Committee (and/or Marlies) to join the meeting and review some of the specific items from the Parking Lot (such as the Standard CPA Grant Agreement General Conditions).
  - c. Marlies will work to forward the new Malden CPC to all the committee members' individuals email addresses.
4. Application
  - a. Community Garden application (previous pre-application submitted by Councilor Murphy) will be submitted soon.
  - b. Reiteration that City Councilors should not submit applications since they will be voting on the final awarded projects.
  - c. Discussed the budget/financial section of the applications. Member Antonucci's meeting with the Malden Controller may help in better understanding this piece.
  - d. Marlies will follow up with Jennifer McClain, contact for Housing and Services for Trauma Victims Feasibility Study, regarding her submitted application. Needs to submit additional information regarding the Affordable Housing section of the application.
  - e. Discussed the nuance of what can be funded vs. what can't be funded, in terms of the World War I Memorial. CPC can support the restoration of the historic plaques, bench, or the creation of garden beds. CPC cannot support the purchase of flowers or landscaping costs (which would be considered maintenance).
  - f. Barbara Taormina may want to write another article once we've received all the applications next month.
  - g. Discussed additional updates regarding other pre-applicants who are planning to submit an application.
5. New Business
  - a. Need to update the CPC Plan because there is a new Open Space Plan for 2017. Member Loring should send Marlies all documents related to CPC. Marlies will update the Application with the new CPC email.

- b. Marlies now has Admin access to the Malden CPC Facebook and will post updates.
  - c. Member Orsino will confirm next steps for submitting applications for City Council/Mayor approval.
  - d. Update for the City Council: They return from summer break in September. Once they've returned (September/October), Member Orsino could provide a short update on the number of applications received.
  - e. Next Meetings: September 11, September 25, October 9, October 23
6. Parking Lot
- a. 12/5: Include general disclaimer in the Plan: "CPC has the authority to waive any of these requirements on good cause shown." Ask Solicitor Fallon. Member Orsino to follow-up on this.
  - b. 12/19: Review the process for denying applications. How much detail do we need to provide to the applicants? Ask Solicitor Fallon. Member Orsino to follow-up on this.
  - c. 1/9: Where do we want to include Standard Application Process #4 CPC Review of Applications and Public Comment? Member Loring to follow-up on this.
  - d. 1/23: CPA Grant Agreement General Conditions - what do we include? How do we get this information out?

Adjourned at 8:36 PM.