



**TRUSTEES OF CEMETERIES**  
**MASSACHUSETTS**

**City of Malden**

150 FOREST STREET MALDEN, MA 02148  
781-322-2360

Daniel L. Grover III, President  
Vincent Miraglia, Secretary  
Joseph Barris, Trustee  
William Settemio, Trustee  
James Tuxbury, Trustee

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CITY CLERK'S OFFICE  
MALDEN, MASS.

January 31, 2018

**MEETING MINUTES OF: December 13, 2017**

A Meeting of the BOARD OF TRUSTEES was held on the above date in the office of the Forest Dale Cemetery, in accordance with the NOTICE OF MEETING as provided in G.L. c.30A, §§ 18-25. Notice was filed with the CITY CLERKS OFFICE, CITY OF MALDEN.

The meeting was called to order at 5:30 P.M.

Present members were James Tuxbury, Vincent Miraglia, William Settemio, Dan Grover, and Joseph Barris. Superintendent Jim Cahill was not in attendance due to an important meeting in town.

The minutes of the November 15, 2017 meeting were read and upon motion of Vincent Miraglia, seconded by Joseph Barris it was voted to accept the minutes as read. CARRIED

**CORRESPONDENCE:**

The November Cemetery Trust report was not received in time for this meeting. The report will be given at the January Cemetery Trustee meeting.

**SUPERINTENDENTS REPORT:** The Superintendent's report was read to the Board by Dan Grover.

There were eight burials in November, two new double deep graves, four in existing graves, two cremations in the new cremation wall for a total of eight burials in the month of November.

Cemetery workers have continued working six days a week doing fall cleanup at the three cemeteries.

The Community Work Program was helping with fall clean-up at Forest Dale cemetery. This program is a huge help in getting the cemetery ready for the winter.

Water was shut off for the winter at Forest Dale Cemetery.

Equipment has been sent out for preventive maintenance. The Superintendent started this program a few years ago. The program has been a great success in keeping repairs to a minimum.

The ten flowering trees that were going to be planted along Forest Street at the end of October had to be delayed due to purchasing issues. The trees will be planted in the near future.

The Superintendent's report was read and upon motion of William Settemio to accept as read, seconded by Joseph Barris. CARRIED

**BUSINESS:**

**Cemetery Road Sign Project:** The Superintendent had a meeting with Steve O'Neill recently. Steve O'Neill will begin to put together the contract documents with a completion date of May 15<sup>th</sup> 2019. Update Road signs will go out to bid November 1<sup>st</sup>. **Update 11/15** Sign has been delayed for a few weeks. **Update 12/13 Documents are in the process of going out to bid.**

**Installation of Electric Support Poles:** The support wires that were in danger of being hit by a tall truck have been removed and made safe.

**Next meeting of the Board:** The next meeting of the Cemetery Board of Trustees will be January 17, 2018 at 5:30 PM.

**ADJOURNMENT:** All business before the Board of Trustees having been completed and upon motion of, James Tuxbury, seconded by William Settemio the meeting was adjourned at 6:25 P.M.

Respectfully submitted,

A handwritten signature in cursive script that reads "Vincent J. Miraglia".

Vincent Miraglia, Secretary