



# TRUSTEES OF CEMETERIES

MASSACHUSETTS

City of Malden

150 FOREST STREET MALDEN, MA 02148  
781-322-2360

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Daniel L. Grover III, President  
Vincent Miraglia, Secretary  
Joseph Barris, Trustee  
William Settemio, Trustee  
James Tuxbury, Trustee

CITY CLERK'S OFFICE  
MALDEN, MASS.

February 21, 2018

## MEETING MINUTES OF: January 31, 2018

A Meeting of the BOARD OF TRUSTEES was held on the above date in the office of the Forest Dale Cemetery, in accordance with the NOTICE OF MEETING as provided in G.L. c.30A, §§ 18-25 Notice was filed with the CITY CLERKS OFFICE, CITY OF MALDEN.

The meeting was called to order at 5:00 P.M.

Present members were James Tuxbury, Vincent Miraglia, William Settemio, Dan Grover, and Joseph Barris. Superintendent Jim Cahill was also in attendance.

The minutes of the December 13, 2017 meeting were read and upon motion of Vincent Miraglia, seconded by William Settemio it was voted to accept the minutes as read. CARRIED

### CORRESPONDENCE:

It was reported from the Treasurer office for the month of November and December as follows, \$8,540.81 and \$18,169.06 for Perpetual Care and \$6.65 and \$6.90 for Specific Perpetual Care were turned over to the Treasurer's office to be added to Cemetery Trust accounts. Upon motion of William Settemio, seconded by Vincent Miraglia to accept the trust report as read. CARRIED

**SUPERINTENDENTS REPORT:** Superintendent Jim Cahill reported the following to the Board.

There were nine burials in November, two new double deep graves, one lottery grave, four in existing graves, two cremations in the new cremation wall for a total of nine burials in the month of November.

There were nine burials in December, one new double deep grave, one lottery grave, five in existing graves, two cremations for a total of nine burials in the month of December.

The Frost Line is approximately two feet deep making burials a challenge. It takes cemetery workers a lot longer to dig a grave. Funeral directors have been asked to allow more time when scheduling a burial.

The Community Work Program will be helping with spring clean-up at Forest Dale cemetery for two weeks in May. This program is a huge help in getting the cemetery ready for the Memorial Day. All winter Equipment is functioning as it should be. While mowers and other summer equipment are out for winter service.

The Superintendent's report was read and upon motion of William Settemio to accept as read. Seconded by Joseph Barris. CARRIED

**BUSINESS:**

**Cemetery Road Sign Project:** Bids were received from SignArt Inc. of Malden, Ma, Liddell Brothers Inc. of Halifax, Ma, Ludlow Memorial Company of Ludlow, Ma and Cali Corp. of Natick, Ma. The low bidder of the Base Bid plus Add Alternate #1 was SignArt Inc. of Malden, Ma.

The Trustees had a discussion about the sign project and its cost. A motion was made by James Tuxbury to accept both the base bid and the add alternate #1 bid as one total project. Seconded by Joseph Barris. Motion CARRIED

Upon motion of James Tuxbury to accept SignArt Inc. of Malden, Ma as low bidder at a cost of \$128,310.00 for the sign project. Seconded by Joseph Barris CARRIED

Upon motion of Vincent Miraglia to authorize the use of \$128,310.00 from the Perpetual Care interest holdover account for the cost of the sign project, seconded by William Settemio. CARRIED

**ICCFA Conference April 18-21:** The Superintendent and a Trustee have attended this conference to gather the latest knowledge and information on cemetery operations. This has been very helpful in the past when the Trustees were adding graves and the cremation wall. A discussion took place and a motion was made by Vincent Miraglia to approve the Superintendent and a Trustee to attend the ICCFA Conference if they choose to attend seconded by James Tuxbury CARRIED

**Next meeting of the Board:** The next meeting of the Cemetery Board of Trustees will be February 21, 2018 at 5:30 PM.

**ADJOURNMENT:** All business before the Board of Trustees having been completed and upon motion of, James Tuxbury, seconded by William Settemio the meeting was adjourned at 6:05 P.M.

Respectfully submitted,



Vincent Miraglia, Secretary