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Meeting Minutes of Building Committee - Police Station
 17 Pleasant Street, 4th Floor, Malden, MA
 May 16, 2017 at 3 PM

Committee Members in Attendance

√	Gary Christenson, Chair	Mayor
√	Ron Hogan	Mayor's Appt.
√	Kevin Molis	Police Chief
√	John Matheson	City Council Pres.
ABSENT	Neil Kinnon	Ward Councillor
ABSENT	Neal Anderson	Council Appt.
√	Eric Rubin	Pub. Facilities Dir.
√	Kathleen Manning Hall	Mayor's Office <i>Non-voting member</i>

Also in attendance:

ABSENT	Deborah Burke	MRA
ABSENT	Tom Brennan	Legal Dept.
ABSENT	Capt. Glenn Cronin	Police Dept.
ABSENT	Vince Dube	Flansburgh Architects
ABSENT	Joe Marshall	Flansburgh Architects
ABSENT	Joe Naughton	Hill Int'l. Senior VP
ABSENT	Mike Carroll	Hill Int'l. Project Dir.
ABSENT	John Park	Hill Int'l. Project Mgr.
ABSENT	Steve Eustis	Commodore Vice Pres.
ABSENT	Tom Buie	Commodore Proj. Mgr.

MINUTES

1. **Roll Call of Committee members.** Meeting called to order at 3:06 PM. Clerk called the roll and there was a sufficient quorum.
2. **Review and approval of March 16, 2017.** Motion by Ron Hogan to approve the Minutes of March 16, 2017 and seconded by Eric Rubin. Minutes of March 16, 2017 were approved unanimously.
3. **Final Punch List Items.** The remaining items have been resolved. There is a two year warranty on the HVAC system. A dedicated split system will be installed in the dispatch room as the room gets too very with the equipment running. Turning the temperature down makes the rest of the building cold. Window shades for the community room are being designed.
4. **Budget Update:**
 - a. There are invoices to pay as follows:
 - Final invoice from Commodore in the amount of \$206,375.52.
 - Invoice from Flansburgh for Nangle Consulting in the amount of \$2,582.95.
 - Invoice from Flansburgh for Meridian in the amount of \$1,126.12.
 - Invoice from Hill for project management services for March in the amount of \$4,801.25.
 - Invoice from Hill for project management services for April in the amount of \$5,227.50.
 - There are three other items pending for payment for which invoices have not yet been issued:

- MBTA Easement for the back part of the parking lot which abuts the Bike Path in the amount of \$15,000. (The other option is to pay the MBTA \$5,000 per year indefinitely.)
- QED Technology in the amount of \$6,500. Dave Urban is currently working on this technology for system server. This amount has already been agreed upon.
- RH Lord for additional furniture in the amount of \$16,747.

Motion to approve payment of all aforementioned invoices (a) issued and (b) soon to be issued by Eric Rubin, seconded by Chief Molis and was passed unanimously.

b. As additional small miscellaneous invoices will be received, it makes sense to process these through the Controller's office as today will be the last MBC-Police Station meeting. These expenses have been budgeted:

- For environmental work in the approximate amount of \$12,000; amount not to exceed \$25,000.
- For additional work by Hill as they close out the job, in an amount not to exceed \$6,500.

Motion to process payment of future invoices for the remainder of the project through the Controller's Office by Eric Rubin, seconded by Chief Molis and was passed unanimously.

5. New Business.

- Amendment No. 13 to the contract with Flansburgh to add roughly \$15,000 to the contract. The amended contract amount is \$398,508.07. *Motion to approve Amendment No. 13 was made by Chief Molis, seconded by Eric Rubin, and was passed unanimously.*

6. This will be the final meeting of the MBC – Police Station. Motion to adjourn at 3:30 PM by Chief Molis and seconded by Eric Rubin. All in favor, meeting adjourned.