

**City of Malden
Massachusetts
Building Department**

Malden Government Center
Two Hundred Pleasant Street
Malden, Massachusetts 02148



PHONE
(781) 397-7030
(781) 397-7032
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FAX
(781) 397-7193

**Building Department
Occupancy Approval List**

Department	Signature and Notes	Date
Planning Board:	_____	_____
City Engineer:	_____	_____
Water Department:	_____	_____
Fire Department:	_____	_____
Board of Health:	_____	_____
Wire Department:	_____	_____
Plumbing Department:	_____	_____
Malden Redev. Authority:	_____	_____
Police Department:	_____	_____
Code Enforcement:	_____	_____
Dept. of Public Works:	_____	_____
Building Department:	_____	_____
Code Compliance:	_____	_____

No Certificate of Occupancy will be issued until this clearance sheet is signed and returned to the Building Department. It is the applicant's responsibility to process this clearance as swiftly as possible. Thank you.

This clearance ordered by: _____
Building Inspector

on _____
Date

Application for Certificate of Occupancy

* Malden,..... 20.....

To the Inspector of Buildings:

The undersigned hereby applies for a permit to occupy according to the provisions of the City Ordinance and the following specifications:

- * 1. Owner's Name
- * 2. Owner's Address..... Owner's Phone No.
- * 3. Occupant's Name
- * 4. Occupant's Name..... Occupant's Phone No.
- * 5. Occupant's Address
- * 6. What is the location? No. Street, Ward.....
- 7. Distance to nearest building.....
- 8. Distance from street.....
- 9. Distance from lot lines, Side Rear
- * 10. State the number of buildings to be erected
- 11. Is building new, addition, or alteration?
- * 12. What is the purpose of the building?.....
- * 13. Zoning.....
- * 14. Material of building
- * 15. If a dwelling, for how many families?
- 16. Size of building: No. of feet front.....; No. of feet rear.....; No. of feet deep.....
- 17. No. of stories.....
- 18. No. of feet in height from the level of the ground to the highest part of the roof.....
- 19. What will be the means of access to the roof?
- 20. Size of floor timbers: 1st.....; 2nd.....; 3rd.....; 4th.....; 5th
- Span.....; distance on center
- 21. Dimensions of: Sills..... Posts..... Girders..... Girths.....
- 22. Will the building be erected on solid or filled land?
- 23. Will the foundation be laid on earth, rock, timbers or piles?..... Height of foundation?
- 24. What is the material of foundation?..... thickness at top..... thickness at bottom.....
- 25. Will the roof be flat, pitched, mansard, or gambrel?
- 26. Will the building be heated by steam, furnace, stoves or grates?.....
- 27. Will the building conform to the requirements of law?
- 28. Estimated Cost.....

* Signature of Applicant.....

No.

REMARKS:

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ALL STATEMENTS ABOVE MADE UNDER PENALTY OF PERJURY